

Memorandum

To: J. Greg Shugart
Dept: Criminal Courts Administration
From: Caleb Rojo, Sr. Buyer, Purchasing Department
Date: 1/6/2023

Re: Renewal of RFP 2020-035, Consulting Services for Implementation and Validation of Public Safety Assessment

The above referenced contract will expire on April 20, 2023. This contract included four (4) options to renew with the vendor for additional twelve (12) month terms. The third renewal term would commence April 21, 2023 and would expire April 20, 2024.

If you wish to exercise this option to renew and continue this contract with the vendors listed below for twelve more months, please check the appropriate item and email this form back to me at CRojo@tarrantcounty.com by January 11, 2023:

Primary: The Justice Management Institute
Secondary: Justice System Partners

Yes, I wish to continue the current contract with the above-mentioned vendor for the third renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

The total price of the project is \$357,717.30 encumbered in PO 4500285178 in account 578025/10000-2022/4125500000.

No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE: _____

DATE: 01/19/2023



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76106 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

January 20, 2023

M. Elaine Borakove
President
The Justice Management Institute
3033 Wilson Boulevard, Suite 700
Arlington, VA 22201

Re: RFP No. 2020-035 – Annual Contract for Consulting Services for Implementation and Validation of Public Safety Assessment

Dear Ms. Borakove,

Referenced bid was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of April 21, 2020, through April 20, 2021. The effective dates for the third renewal option will run from April 21, 2023, through April 20, 2024.

Tarrant County Purchasing Department hereby extends an invitation to The Justice Management Institute to accept the third option for an additional one (1) year period as the primary vendor for this bid as awarded on April 21, 2020. The Justice Management Institute acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through April 20, 2024.

Yes, The Justice Management Institute will accept the offer to extend the same contract pricing and discounts through April 20, 2024. **Please include a current 1295 Form with your response.**

No, The Justice Management Institute will NOT accept the offer to extend the same contract pricing and discounts through April 20, 2024.

Are any other governmental entities currently utilizing this contract? Yes No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Caleb Rojo, Senior Buyer
Tarrant County
817-884-1150

M. Elaine Borakove, President
The Justice Management Institute

1/26/2023
Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

January 20, 2023

Kate Florio
Chief Operating Officer
Justice System Partners
P.O. Box 970
South Easton, MA 02375

Re: RFP No. 2020-035 – Annual Contract for Consulting Services for Implementation and Validation of Public Safety Assessment

Dear Ms. Florio,

Referenced bid was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of April 21, 2020, through April 20, 2021. The effective dates for the third renewal option will run from April 21, 2023, through April 20, 2024.

Tarrant County Purchasing Department hereby extends an invitation to Justice System Partners to accept the third option for an additional one (1) year period as the secondary vendor for this bid as awarded on April 21, 2020. Justice System Partners acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through April 20, 2024.

Yes, Justice System Partners will accept the offer to extend the same contract pricing and discounts through April 20, 2024. **Please include a current 1295 Form with your response.**

No, Justice System Partners will NOT accept the offer to extend the same contract pricing and discounts through April 20, 2024.

Are any other governmental entities currently utilizing this contract? Yes No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Caleb Rojo

Caleb Rojo, Senior Buyer
Tarrant County
817-884-1150

Kate S. Florio

Kate Florio, Chief Operating Officer
Justice System Partners

01/26/2023

Date

**RFP 2020-035 CONSULTING SERVICES FOR IMPLEMENTATION AND VALIDATION OF
PUBLIC SAFETY ASSESSMENT**

INITIAL SCORES

CRITERIA	MAXIMUM POINTS	The Justice Management Institute Arlington, VA HUB - No COOP - Yes	Center for Effective Public Policy, Inc. Kensington, MD HUB - Yes	Justice System Partners South Easton, MA HUB - No COOP - Yes
Corporate Strength, Qualifications and Experience	25	24	25	23
Project Team Experience	10	9	9	8
Implementation Approach and Project Management	35	33	32	31
References	10	9	6	8
Price	20	16	9	20
TOTAL SCORE	100	91	81	90

**RFP 2020-035 CONSULTING SERVICES FOR IMPLEMENTATION AND VALIDATION OF
PUBLIC SAFETY ASSESSMENT**

POST-PRESENTATION SCORES

CRITERIA	MAXIMUM POINTS	The Justice Management Institute Arlington, VA HUB - No COOP - Yes	Center for Effective Public Policy, Inc. Kensington, MD HUB - Yes	Justice System Partners South Easton, MA HUB - No COOP - Yes
Corporate Strength, Qualifications and Experience	25	25	24	24
Project Team Experience	10	10	9	7
Implementation Approach and Project Management	35	33	31	32
References	10	9	6	8
Price	20	16	9	20
TOTAL SCORE	100	93	79	91

**RFP 2020-035 CONSULTING SERVICES FOR IMPLEMENTATION AND VALIDATION OF
PUBLIC SAFETY ASSESSMENT**

POST-BAFO SCORES

CRITERIA	MAXIMUM POINTS	The Justice Management Institute Arlington, VA HUB - No COOP - Yes	Center for Effective Public Policy, Inc. Kensington, MD HUB - Yes	Justice System Partners South Easton, MA HUB - No COOP - Yes
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Primary Award Recommendation:
The Justice Management Institute
 Secondary Award Recommendation: *Justice System Partners*